



## Job Description: Buda Instructor

Reports to: Lead Instructor

### POSITION SUMMARY

The Buda Instructor will deliver high-quality instruction, provide hands-on training, and prepare students for materials testing and roadway inspection.

### ESSENTIAL FUNCTIONS

- **Training & Certification:** Obtain qualification as a TxDOT-certified instructor. Conduct training and certification classes at various locations, including on-site, off-site, and virtual.
- **Class Preparation:** Ensure the facility and all required materials are processed and prepared for the training and certification classes.
- **Travel:** Periodic travel may be necessary to support training and certification programs.
- **Additional Task:** Perform any tasks assigned by the Buda Lead Instructor.

### MINIMUM JOB REQUIREMENTS

- Minimum of 2 years in a relevant field with technical expertise in inspection and testing.
- Effective communication and interpersonal skills.
- Excellent problem-solving and analytical skills.
- Ability to work independently and manage tasks effectively.
- Must be able to lift, carry, and move items weighing up to 50 pounds.
- Uphold HMAC's mission and values of education, innovation, empowerment, and service.
- Proficiency in Microsoft Office, Google Suite, and Zoom.
- Licenses: Current and valid driver's license.
- Work on-site at the Buda facility Monday–Friday.